

ORDINANCE NUMBER 2024- 23

ORDINANCE AS TO PRE-APPROVED or PRE-PAID CLAIMS

WHEREAS, by Ordinance 2014-26, there were provisions as to pre-approved and/or pre-paid procedures. That due to changes in the laws, such Ordinance 2014-26 is modified as follows:

- (A) The following categories are designated for pre-approved or pre-payment procedures:
1. Property or services purchased or leased from the U.S. government, its agencies or its political subdivisions;
 2. License or permit fees;
 3. Insurance premiums;
 4. Utility payments or utility connection charges;
 5. General grant programs where advance funding is prohibited;
 6. Grants for State funds authorized by statute;
 7. Maintenance or service agreements;
 8. Lease or rental payments;
 9. Bond or coupon payments;
 10. Payroll;
 11. State or federal taxes;
 12. Expenses paid for emergency services;
 13. Collect freight deliveries;
 14. Conference registration approved by the Board of Commissioners along with prepaid hotel accommodations to receive the tax exempt waiver;
 15. Reimbursement for conference expenses incurred while attending approved conferences along with fully detailed receipts;
 16. Credit card or charge card expenses incurred by county government offices for lawful purposes along with fully detailed receipts; and
 17. Postage
 18. Purchased County Vehicles
- (B) Pursuant to Indiana Code, each payment must be fully itemized and each invoice or bill certified by the county auditor. The Board of Commissioners shall review and allow the pre-approved or pre-paid claim at its next regular or special claims meeting following the pre-approved payment of the expense.
- (C) This Ordinance supersedes any prior Ordinance contrary hereto.

ADOPTED BY THE BOARD OF COMMISSIONERS OF CLAY COUNTY,
INDIANA on this 2nd day of December, 2024.

Marty Heffner, President

Paul Sinderson, Member

Bryan Allender, Member

ATTEST:

Patricia A Foxx
Clay County Auditor